

Keep Australia Beautiful NSW  
Tidy Towns Sustainable Communities  
**Funding Guide 2007**



[www.kabnsw.org.au](http://www.kabnsw.org.au)

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## **Introduction**

All manner of grants are available to individuals and community groups who are doing environmental and community work in NSW.

In this small booklet we hope to give you some ideas about who to contact and where to look for funding.

There is lots of money out there. It is just a case of finding it. There are many advantages for those bodies who are willing to donate funds; positive publicity, tax deductions, the “feel good” factor, corporate image, and as often as not, the sheer good will of it all.

In some cases, funding bodies may only run specific grant funding programs for a short time, changing or renewing their criteria on an annual basis. This may well be the case with some of the entries in this guide. However, if they have funded in the past, then it is worth checking them out again to see what they have currently running. A good source of information is the Web. Key words in your search field such as ‘Grants’ and ‘Funding’ can bring results. Equally, finding the websites of environmental and community organisations (some are listed at the end of this leaflet) can guide you to sources that offer help.

Check out your local Council. Many councils can provide assistance, (on Heritage work for example). Keep an eye on the local and national papers, in environmental magazines or in your local Public Library.

Above all “Ask”. Ringing or emailing an organisation you may know of can sometimes bring results. Be mentally flexible in fitting your criteria to their expectations. Often slight modifications to the way you present your project can make it eligible for funding.

When you apply for a grant, you will usually be sent a set of forms to fill in. Along with those forms will be a set of criteria that you will have to meet to be successful in your application. Quite a lot of these forms are simple to fill in, merely asking you for basic information and to produce evidence to support your application. The critical balance is to give sufficient succinct evidence to prove you are worthy of their money, but not to overwhelm them with so much paperwork they don't have time to look at it. Occasionally the forms look daunting, but try not to be deterred. Despite the formality of such applications forms, try to keep sight of the enthusiasm you have for your project. This is essential as this will shine through in your application.

Don't be deterred if you are not successful the first time. Ask the funding body for feedback on why you weren't successful on this occasion. You may have to re-evaluate your project. There may be some touching up to do, either on the project itself, or with the way you presented your application. Perhaps there was only a very limited amount of funding available and if they don't tell you on the letter they send, ring and ask when the next run will be. If none will be available for some time, ask if they know of any other sources of funding from other similar bodies whose criteria may be more suited to your needs.

For smaller amounts of funding, corporate bodies in your area are often worth approaching, as are medium sized local businesses, particularly if they can gain some (preferably ongoing) publicity from your project. Equally most people know of

the amazing generosity of small local businesses when it comes to helping with materials and labour.

Make sure you keep “evidence” of what is going on with each project. Take photos, document your ideas and plans; keep press cuttings, keep notes, keep the names of those involved; show alliances to local bodies such as your council or local businesses. Community bodies who are correctly set up with a properly constituted committee, and who keep Minutes, are viewed more favourably than those who haven't taken this step. Equally, individuals should not be deterred from applying for funds, but will need to have a well thought out and documented set of plans to prove credibility. Being able to show evidence that you have entered in an Awards program, or that you have won an award, or that you have already been successful in obtaining some funding will help you in your quest.

Of huge assistance is the Community Builders website which is filled with information on many topics including funding sources and submission writing. Their address is [www.communitybuilders.nsw.gov.au/funding/](http://www.communitybuilders.nsw.gov.au/funding/)

Another interesting site is the Swinburne Orgs calendar. Although at the time of writing this booklet, the site was still registering 2003 dates, it is none the less a huge source of information with links to many organisations that provide funding. You can find the site on [www.swinburne.edu.au/research/grantinfo/](http://www.swinburne.edu.au/research/grantinfo/)

The Grants Link site is also useful try [www.grantslink.gov.au](http://www.grantslink.gov.au) and then type in the word you are looking for in their Search box. For example, the word “Environment” will put you in contact with a number of other interesting sites.

To have covered all the possibilities of environmental funding in this short booklet would have been impossible. The Web has been a huge source of information, as has the Westir website [www.westir.org.au](http://www.westir.org.au)

At the end of this booklet are details of Philanthropy Australia and their funding process.

This is followed by details of the endorsement process for Deductible Gift Recipients, which can be fully accessed on the web.

We hope you find this book helpful and that you will be successful in your search for project funding.

### **Disclaimer**

This document has been produced by Keep Australia Beautiful NSW using materials sourced by a diversity of institutions around Australia and NSW. Although, the purpose of this document is to resource community groups, no part of this document may be reproduced which does not credit Keep Australia Beautiful NSW or alters the structure, format and integrity of this document.

While every care has been taken in compiling the information in this document, Keep Australia Beautiful NSW can not be responsible for any errors or omissions.

## **List of Grants and Funding Sources**

### **Australia's Open Garden Scheme**

#### ***Purpose:***

The Scheme is committed to encouraging gardening and improving our environment. This is achieved by funding community-based garden projects. Each year, funds surplus to operational costs are returned to the community in the form of grants.

#### ***Eligibility:***

Inspired by the enthusiasm of community groups, the Scheme has provided funds for projects that are enhancing towns and cities across the breadth of Australia. Past grants have been given to schools, hospitals and retirement villages, tree surgery, restoration of hard landscaping, undergrounding of utilities and research into historical gardens.

#### ***Contact:***

Australian Open Garden Scheme  
National Office  
Westport  
New Gisborne  
Victoria 3438

Ph; 03 5428 4557

Web site: <http://www.opengarden.org.au>

Anne Smith  
NSW Coordinator  
(02) 9983 1836  
[syd@opengarden.org.au](mailto:syd@opengarden.org.au)

Liz Chappell  
Northern NSW Coordinator  
(02) 6734 4260  
[nthnsw@opengarden.org.au](mailto:nthnsw@opengarden.org.au)

### **Area Assistance Scheme (AAS)**

#### ***Purpose:***

Australia Council – Support for the Arts  
Supports all manner of Arts Projects from Community Cultural Development, Dance, Literature, Music, New Media Arts, Theatre, Visual Arts and Craft. Amongst the criteria for support are to increase resources, opportunities and audience for Australian arts through the provision of funding for projects which present, exhibit, publish, distribute and/or promote work.

***Eligibility:***

Individuals and legally constituted committees.

***Contact:***

Australia Council PO Box 788 Strawberry Hills. NSW, 2012

Tel: (02) 9215 9000

Email: [mail@ozco.gov.au](mailto:mail@ozco.gov.au)

Website: [www.ozco.gov.au](http://www.ozco.gov.au)

**Australian Sports Foundation Ltd.*****Purpose:***

Discretionary grants to non-profit or government's organisation incorporated under appropriate legislation. Projects must benefit the community by increasing opportunities for Australian to participate in or to excel in sports performances. This can be achieved by facility development or refurbishment, feasibility studies, sports equipment, team travel, costs in holding major events etc.

***Eligibility***

Non-profit organisations may register projects ranging from building a multi-purpose indoor facility, developing an aquatic centre, resurfacing a tennis court or installing lights, assistance with team travel to major and international sporting events; purchasing sporting equipment and a range of other options.

***Contact:***

Australian Sports Foundation Ltd., PO Box 176 Belconnen ACT 2616

Tel: (02) 6214 7868 Fax: (02) 6214 7865

Email: [info@asf.org.au](mailto:info@asf.org.au)

Website: [www.asf.org.au](http://www.asf.org.au)

**BHP Community Trust*****Purpose***

Support for organisations who are pursuing objectives of demonstrable benefit to the community and either have a proven track record of achievement and satisfactory project management, or demonstrate a capacity achieve their aims and objectives. The project should be directed at solving problems rather than producing short-term relief from symptoms and long term dependency.

**Eligibility:**

Organisations must fall within the provision of Section 30B of the Income Tax Assessment Act and must provide evidence in writing of their eligibility. A copy of a letter of approval from the Commissioner for Taxation should be furnished.

NB: There are a number of limiting criteria for applying for grants and it is suggested you visit their website or contact them for further details. Grants are offered annually on 1<sup>st</sup> March, 1<sup>st</sup> August, and 1<sup>st</sup> November.

**Contact:**

Community Programs Advisor, BHP Billiton Community Corporate Programs, GPO  
Box 86A Melbourne VIC 3001

Tel: (03) 9609 3596

Email: [nicole.crook@bhpbilliton.com](mailto:nicole.crook@bhpbilliton.com)

Website:

[www.bhpbilliton.com/bbContentRespository/sustainableDev/Community/supportGuidelinesFoundations/Guidelines.pdf](http://www.bhpbilliton.com/bbContentRespository/sustainableDev/Community/supportGuidelinesFoundations/Guidelines.pdf)

**Country Arts Support Program (CASP)****Purpose:**

Provides small grants for short term, locally initiated projects.

This program:

- Assists locally determined cultural activities
- Increases opportunities for regionally based groups to access a diverse range of arts programs
- Enables communities to explore and express their cultural identities
- Encourages communities to work together to develop and participate in cultural experiences
- Brings social and economic benefits to the community through training, employment and promotional activities;
- Leads to greater awareness and appreciation of cultural diversity in rural and regional New South Wales

**Eligibility:**

Incorporated Arts and community organisations, Regional Arts Boards and local arts councils in NSW. The Country Arts Support Program (CASP) application closing date is 7 Feb 2007.

**Contact:**

Regional Arts NSW Funding and Research Officer, Annette Eassie

Tel: (02) 9247 8577 (extension 8)

Email: [funding@regionalartsnsw.com.au](mailto:funding@regionalartsnsw.com.au)

Website: [www.regionalartsnsw.com.au](http://www.regionalartsnsw.com.au) (and follow the menu to "Grants")

## **ECO Schools Grants**

### ***Purpose:***

For School environmental management projects

### ***Eligibility:***

NSW Schools. Preschools are not eligible to apply.

### ***Contact:***

Grants Administrator, Environmental Trust PO BOX A290 Sydney South NSW 1232

Tel: (02) 8837 6073

Email: [envirotrust@environment.nsw.gov.au](mailto:envirotrust@environment.nsw.gov.au)

Website: [www.environment.nsw.gov.au/grants/envtrust.htm](http://www.environment.nsw.gov.au/grants/envtrust.htm)

## **Environmental Education Grants**

### ***Purpose:***

For individual educational projects or programs which involve developing or widening the community's knowledge, skills and commitment to protecting the environment.

### ***Eligibility:***

NSW community organisations and State and Local Government Organisations.

### ***Contact:***

Grants Administrator, Environmental Trust PO BOX A290 Sydney South NSW 1232

Tel: (02) 9995 5369

Email: [envirotrust@environment.nsw.gov.au](mailto:envirotrust@environment.nsw.gov.au)

Website: [www.environment.nsw.gov.au/grants/envtrust.htm](http://www.environment.nsw.gov.au/grants/envtrust.htm)

## **Environmental Research Grants**

### ***Purpose:***

Grants of up to \$250,000 for projects of 1-3 year's duration for research in waters and catchments, atmosphere, environmental noise, social issues affecting the environment and/or sustainability disciplines (total program \$1 million). Grants are available to community groups, universities and research institutions.

### ***Eligibility:***

For individual research projects that: generate new knowledge or information to facilitate local solutions to environmental problems; discover new methods of operation for NSW industries that are less harmful to the environment; provide

knowledge about general environmental problems; or assess environmental degradation

**Contact:**

Ph: 9995 5369

[www.environment.nsw.gov.au/grants/envtrust](http://www.environment.nsw.gov.au/grants/envtrust)

## **Environmental Restoration and Rehabilitation Grants**

**Purpose:**

For individual projects which involve:

- Restoring degraded environmental resources:
- Protecting rare and important ecosystems and habitats
- Preventing or reducing future environmental damage; or
- Enhancing the quality of valuable environmental resources

**Eligibility:**

NSW Community organisations

**Contact:**

Grants Administrator, Environmental Trust PO BOX A290 Sydney South NSW 1232

Tel: (02) 9995 5369

Email: [envirotrust@environment.nsw.gov.au](mailto:envirotrust@environment.nsw.gov.au)

Website: [www.environment.nsw.gov.au/grants/envtrust](http://www.environment.nsw.gov.au/grants/envtrust)

## **Grants to Voluntary Environment and Heritage Organisations**

**Purpose:**

Provide administrative funds to help community based environmental and heritage organisations to value, conserve and protect the natural environment and cultural heritage for current and future generations through:

- Actively involving the community in projects to protect and enhance the natural environment and cultural heritage
- Raising community awareness and understanding of, and gathering information on, environmental and heritage issues
- Being effective advocates in expressing the community's environmental and heritage concerns; and
- Liaising with governments and industry bodies on environmental and heritage issues.

**Eligibility:**

To be eligible for funding an organisation must:

- Have a constitution and be incorporated under the law of a State or Territory as an incorporated association, company or cooperative society at the time of lodging the application
- Have the protection and enhancement of the natural environment or cultural heritage as its primary objective
- Be a national, state or regional body that can demonstrate a substantial degree of community support and representatives
- Be a non profit organisation and have audited accounts
- Have either a minimum voting financial membership of 50 or, for umbrella organisations, a minimum membership of five affiliated bodies with an aggregate membership of 200.

**Contact:**

The Department of Environment and Heritage, GPO Box 787 Canberra ACT 2601

Tel: (02) 6274 2422

Email: [gveho@deh.gov.au](mailto:gveho@deh.gov.au)

Website: [www.deh.gov.au/programs/gveho/index.html#criteria](http://www.deh.gov.au/programs/gveho/index.html#criteria)

**“Saluting Their Service Commemorations Grants”**

**Purpose:**

*Saluting Their Service* is the Australian Government's commemorations program. It aims to highlight the sacrifice and service of Australia's servicemen and women in wars, conflicts and peacekeeping operations since Federation and to promote appreciation and understanding of the role that those who have served have played in shaping the nation. *Saluting Their Service* is administered by the Department of Veterans' Affairs.

The program is designed to preserve our heritage from wars and conflicts and encourage community participation in commemorative events. It aims to involve people throughout the nation in a wide range of activities and projects.

**Eligibility:**

Funding available to:

- Community and ex-service organisations
  - Local government authorities
  - Other bodies such as museums and schools, depending on the project
- Up to \$4000 available for community war memorials
  - Up to \$3000 available in the following categories
    1. Improvement of access to or safety of a war memorial
    2. Commemorative plaque and/or honour board
    3. Commemorative event
    4. Public awareness activity
    5. Restoration, preservation and/or display of wartime memorabilia
    6. Schools Initiative
    7. Other project

**Contact:**

Visit [www.dva.gov.au/clientforms](http://www.dva.gov.au/clientforms) for further details. Click on forms for grant schemes, then click on D1104 to open application.

**Heritage Incentives Program**

**Purpose:**

The Heritage Office runs 12 funding programs as set out on their website at <http://www.heritage.nsw.gov.au>

The NSW Heritage office can also give you practical advice on how to get started with a heritage project including free advice on conservation work, how to fund raise and funding from your local council.

This covers the better management of Heritage, thematic studies (eg. A complete survey has been undertaken of picture theatres in NSW), education and promotion and site-specific conservation work. Covers all areas of heritage including Aboriginal sites.

In brief those programs are:

- Site Works and Presentations Projects
- Heritage Study and Promotion Projects
- Aboriginal Heritage projects
- Conservation Management Plans
- Emergency Small grants
- Local Government Heritage Management
- Heritage organisations
- Local History and Archive Projects

**Eligibility:**

Includes all applicants except government agencies. Funding for conservation work is normally restricted to local and state heritage listed items.

**Contact:**

Miriam Stacy on (02) 9873 8576

Email: [miriam.stacy@heritage.nsw.gov.au](mailto:miriam.stacy@heritage.nsw.gov.au)

Location: 3 Marist Place, Parramatta, 2150  
Mail: Locked Bag 5020 Parramatta NSW 2124

Website: [www.heritage.nsw.gov.au](http://www.heritage.nsw.gov.au) (and follow the menu to “project funding”). This website has full information on and forms for their programs, plus the site also contains information about heritage assistance through other sources.

## **The Ian Potter Foundation**

### ***Purpose:***

The purpose of the Foundation is to provide grants for public charitable purposes in Australia.

Amongst a number of priority interests are:

Education

Health

Environment and conservation

Kindergartens, pre-schools, primary or secondary schools, special education schools or school building funds.

### ***Eligibility:***

Only organisations endorsed as a *Deductible Gift Recipient (DGR)* by the Australian Taxation Office can be considered.

*(For information on DGR, please see our Addendum at the end of this book, or you can visit the Australian Taxation Office website which is also listed in the addendum.)*  
Closing date is: 1 June 2007.

### ***Contact:***

Program Manager, The Ian Potter Foundation, Level 3, 111 Collins Street Melbourne VIC 3000

Phone: 03 9650 3188

Email: [admin@ianpotter.org.au](mailto:admin@ianpotter.org.au)

Website: [www.ianpotter.org.au](http://www.ianpotter.org.au)

## **ADO Program**

### ***Purpose:***

To foster the development of businesses owned and run by Indigenous people and promoting lasting Indigenous employment opportunities. The Department of Employment and Workplace Relations and the Aboriginal and Torres Strait Islander Commission (ATSIC) jointly manage the Fund. The department works with organisations and ATSIC works with individuals.

The fund helps Indigenous Community based organisations:

- Develop their business management skills
- Identify and clarify business opportunities
- Enhance their business prospects by supporting skills development programs such as mentoring, networking activities, advisory services and market development initiatives.

**Eligibility:**

Indigenous community based organisations.

**Contact:**

Contact: Scott Turnbull  
Phone: 6862 5511

email: [scott@bec.net.au](mailto:scott@bec.net.au)  
website: [www.det.edu.au](http://www.det.edu.au)

**Main Street/Small Towns Program****Purpose:**

This program is run by the Department of State and Regional Development and aims to help regional communities take a strategic and proactive approach to their economic development.

The first stage of the program is the community planning process, which offers a comprehensive range of activities and assistance.

The second stage of the program is the implementation of a community strategic plan.

The Department will provide partnership funding to funds raised in the local community, offer skills enhancement assistance, issues a quarterly newsletter, hosts and annual conference and regional forums to encourage information sharing and networking amongst all communities involved in the program.

**Eligibility:**

- Regional communities with a population over 1500
- Groups of regional communities with a populations of more than 1500
- Regional local government areas.

The program excludes the local government areas of Liverpool Penrith, Camden, Campbelltown, Hawkesbury, the Blue Mountains and within the County of Cumberland unless specified otherwise.

**Contact:**

Anna Menezes, Regional Programs Unit, Regional Development Division, NSW  
Department of State and Regional Development PO Box N818 Sydney NSW 1220

Tel: (02) 9228 3111 or 9338 6719  
Email: [anna.menezes@business.nsw.gov.au](mailto:anna.menezes@business.nsw.gov.au)  
Website: [www.business.nsw.gov.au](http://www.business.nsw.gov.au)

## **Maritime Museums of Australia Project Support Scheme (MMAPSS)**

### ***Purpose:***

Project support scheme provides grants of up to \$5000 to selected maritime heritage projects.

### ***Eligibility:***

Maritime museums and local history organisations (non profit).

***Closing Date:*** End July 2007.

### ***Contact:***

MMAPSS Project Officer Australian National Maritime Museum GPO Box 5131  
Sydney NSW 1042.

Tel: (02) 9298 3743

Contact: Clare Power

Email: [cpower@anmm.gov.au](mailto:cpower@anmm.gov.au)

Website: [www.anmm.gov.au](http://www.anmm.gov.au)

## **Museums Program**

### ***Purpose:***

Grants under this program are intended to stimulate the development of museums in NSW by providing assistance for activities which lead to higher standards of practice and service to the community.

### ***Eligibility:***

As per NSW Ministry for the Arts Cultural Grants (General Information). In addition museums applying for funding must be open to the public or planning to open to the public.

### ***Contact***

Program Information and Co-ordination NSW Ministry for the Arts PO Box A266  
Sydney South NSW 2001

Tel: (02) 9228 5533

Tollfree: 1800 358 594 (NSW only)

Email: [ministry@arts.nsw.gov.au](mailto:ministry@arts.nsw.gov.au)

Website: [www.arts.nsw.gov.au](http://www.arts.nsw.gov.au)

## **Myer Foundation**

### ***Purpose:***

The Myer Foundation works to build a fair, just, creative and caring society by supporting initiatives that promote positive change in Australia, and in relation to its regional setting.

There are five focus areas:

- Arts and Humanities
- Beyond Australia
- Social Justice
- Water and the Environment
- Philanthropy in Australia

Four areas are most likely to be of interest, Arts and Humanities, Beyond Australia, Social Justice and Water and the Environment.

A visit to the website will give details of the quite complex but interesting criteria to be met.

### ***Eligibility:***

See the Myer Foundation Funding Policy on the website for details of requirements. Grants are not usually made to individuals. Application closing dates can be found on the website. Closing dates range from January – June 2004.

### ***Contact***

Program Manager, The Myer Foundation Level 44, 55 Collins Street Melbourne VIC 3000

Tel: (03) 9207 3040

Website: [www.myerfoundation.org.au](http://www.myerfoundation.org.au)

Email: [enquiries@myerfoundation.org.au](mailto:enquiries@myerfoundation.org.au)

## **National Volunteers Awards**

### ***Purpose:***

These awards are designed to recognise the contributions that local volunteer groups make to their community.

### ***Eligibility:***

Any regional or local not-for profit-group, club or organisation that has conducted a volunteer based program of project during the previous 12 months is eligible to enter.

NB: The NCVA is not a grants scheme. They are for projects or programs that have been completed or which have been undertaken in some part.

## **Contact**

National Volunteer Awards PO Box 3297 North Burnley VIC 3121

Tel: 1800 807 121 (free call) during business hours.

Website: [www.national.com.au/community/0%2C%2C1699%2C00.html](http://www.national.com.au/community/0%2C%2C1699%2C00.html)

## **Perpetual Foundation**

### ***Purpose:***

This is a public charitable trust which was set up to provide support to Australian charities and to build an enduring finance base for worthwhile causes for future generations.

Overall, Perpetual is trustee of a large and diverse number of charitable trusts and foundations. Income from these trusts is distributed annually to support a wide range of purposes and projects within the community.

The Foundation is managed by Perpetual support charitable initiatives in the areas of

- Social and community welfare
- Education
- Medical and Scientific Research
- Environment
- Arts and Culture

Proposals for funding from charitable trusts and foundations managed by Perpetual must be submitted using the online application form. You do not need to address a specific trust.

### ***Eligibility:***

To be eligible for consideration, an organisations' income must be exempt from tax. Eligibility for a gift from some charitable trusts and foundations is dependent on the organisation being authorised to received tax deductible gifts.

## **Contact**

Perpetual Trustees  
39 Hunter Street  
Sydney NSW 2000

Tel: (02) 9229 9000

Email: [info@perpetual.com.au](mailto:info@perpetual.com.au)

Website: [www.perpetual.com.au](http://www.perpetual.com.au)

## **Regional Arts Fund**

### ***Purpose:***

The Regional Arts Fund (RAF) is a Commonwealth Government initiative supporting the arts in regional and remote Australia. The aim of the fund is to enable regional

arts programs to give all Australians – wherever they live – better access to opportunities to practice and experience the arts. The objectives of RAF are:

- To encourage and support cultural development in communities. This means an emphasis on sustainability of cultural development in regional centres, rather upon one-off events
- To encourage the formation of partnerships with local government, community groups, the library sector and others.
- To increase access to information regarding professional arts development skills and opportunities for people in isolated areas;
- To emphasise development through the arts for isolated Indigenous communities;
- To have a strong impact in smaller regional communities.

***Eligibility:***

See the website for details of requirements.

***Contact***

Regional Arts NSW Funding and Research Officer – Annette Eassie

Tel: (02) 9247 8577

Email: [annette@regionalartsnsw.com.au](mailto:annette@regionalartsnsw.com.au)

Website: [www.regionalartsnsw.com.au](http://www.regionalartsnsw.com.au) (and follow the menu link to “Grants”)

**Regional Flagship Events Program**

***Purpose:***

This program supports events with tourism potential that can act a “flagships” for the region, building its image and boosting visitation from outside the region.

The program is a tourism program that utilises events to achieve tourism outcomes translating into economic benefit for regional NSW. The program seeks to identify and assist those events that support and contribute to the unique identity of the tourism regions of NSW, and that demonstrate the potential to act as “flagships” for those regions.

Tourism NSW will provide funding to events that can prove (in detailed submissions) to be a significant tourism event. The aim is to expend the monies on event marketing activities directed at specific domestic and/or international markets.

***Eligibility:***

As described in Purpose section.

***Contact***

Andrew Fox  
Regional Flagship Events Coordinator  
PO Box 7050  
Sydney NSW 2001

Tel: (02) 9931 1111

Email: [Andrew.fox@tourism.nsw.gov.au](mailto:Andrew.fox@tourism.nsw.gov.au)

Website: [www.tourism.nsw.gov.au/home/](http://www.tourism.nsw.gov.au/home/)

Click on the corporate site, pull down Marketing New South Wales to Regional Flagship Events Program.

### **Regional Quick Turnaround Grants Program**

#### ***Purpose:***

“Quicks” provide urgent assistance for local arts and cultural projects which are ineligible for funding under any other funding program, with preference given to projects from smaller and remote communities. Other priorities include:

- Professional development opportunities – to assist individual or groups involved in delivering community programs or projects to increase their knowledge, skills and experiences, where the benefits are ultimately returned to the community;
- Project development opportunities – where the local or regional community requires the services of specialist arts and cultural worker to develop and extend project or programs concepts (this can include cultural mapping and cultural planning activities).

Regional Quick Turnaround Grants of up to \$1,000 have been made available through Regional Arts NSW as part of the Regional Arts Fund allocation.

#### ***Eligibility:***

Not for profit, incorporated community groups and country based individual artists. Incorporated groups may auspice grants on behalf of unincorporated groups.

#### ***Contact***

Regional Arts NSW Funding and Research Officer, Annette Eassie  
Regional Arts NSW  
Pier 5, Hickson Rd  
Millers Point, NSW, 2000

Tel: (02) 9247 8577

Email: [annette@regionalartsnsw.com.au](mailto:annette@regionalartsnsw.com.au)

Website: [www.regionalartsnsw.com.au](http://www.regionalartsnsw.com.au) (and follow the menu link to “Grants”)

### **Regional Partnerships**

#### ***Purpose:***

This program assists communities to establish locally run and self-funding centres that improve access to basic government, financial and other services in communities that have either lost access to these services, or have never had them. RTCs should become self-funding in the early years of operation. They are encouraged to seek contracts and partnership that will provide additional sources of revenue.

**Eligibility:**

Rural communities with populations of up to 3,000 are eligible. The Program will also be open to other towns with a strong case for assistance. Any incorporated non-profit organisation representing a community group or operating at town or district level can apply. This includes local government councils, community groups, progress associations and chambers of commerce. Licensed Post Offices without giro post are also eligible to apply. Applications that demonstrate community support and collaboration are encouraged. A field officer network has been established throughout regional centres to assist communities with the application process.

NB: There is no set closing date for applications. Applications can be logged with the RTC secretary at any time.

**Contact:**

The Director  
Rural Transaction Centres (RTC) Program, Department of Transport and Regional Services (DoTARS), GPO Box 594 CANBERRA ACT 2601

Website: [www.regionalpartnerships.gov.au](http://www.regionalpartnerships.gov.au)

**Shell Foundation Funding****Purpose:**

Funding will be given to projects that meet the energy needs of society in ways that are economically, socially and environmentally viable.

**Eligibility:**

Projects don't have to meet all of the criteria as listed below, however these are questions for guidance:

- Is the project part of a strategic development plan and does it have longer-term and wider regional impact, beyond the direct outputs that result from Shell's support?
- Does the project partner have a proven track record and, if not, what additional support is required in order to build their capacity and encourage their sustainability?
- Will the proposal attract broad community support?
- How far does Shell's support attract or open access to other resources?
- Does the proposal provide opportunities for Shell employee volunteer involvement?
- Does the program recognise that public, private, non-governmental and community organisations, with different skills and resources but common programme objectives, will achieve more by working together than separately?
- Is the proposal consistent with Shell's core values? (Our core values are Honesty, Integrity and Respect for People. We also firmly believe in the fundamental importance of the promotion of Trust, Openness, Teamwork, Professionalism and Pride in what we do.)

- Will the funding be allocated for specific activities or projects (rather than general administration costs)?
- Does the proposal provide opportunities for recognition of Shell's support?
- Does the proposal relate to Shell's business interests, target audiences and geographic areas of operation?

**Contact:**

Head Office:  
PO Box 872K  
Melbourne, Victoria 3000  
Tel: 03 9666 5444

Website: <http://www.shell.com>

**Threatened Species Community Grants**

***Purpose:***

TSN Community Grants are provided to incorporate community organisations to fund threatened species recovery actions. Like the network itself, the grants are a joint program of WWF Australia and the Natural Heritage Trust. The TSC Grants program encourages community groups to take long term responsibility for the ongoing health of our natural environment, primarily targeting the needs of species and ecological communities recognised as threatened by the Australian Government.

***Eligibility:***

Projects that are chosen to receive grants are those that enable community groups to help save threatened species through:

- Habitat restoration
- Weeding and feral animal control
- Monitoring and surveying species population
- Fencing
- Fire Management

If you have ideas about a project, get in touch with the TSN Coordinator in your state/ territory and they can provide further detail about applying for the grants. Alternatively, you can visit the TSN website.

**Contact:**

PO Box 528  
Sydney NSW 2001

Tel: 1 800 032 551  
Ph: 9281 5515

Website: <http://www.wwf.org.au/tsn>

## **Towns and Villages Futures Program**

### ***Purpose:***

The program aims to foster economic growth and job creation in regional towns. It helps communities take a strategic and proactive approach to their economic development. The opportunity to undertake a community planning process and/or implement projects that have community support is offered under the program. \$15,000 or up to 75% of individual project costs, whichever is the lesser, is available. There is no limit on the number of projects which assistance can be submitted for.

### ***Eligibility:***

Regional communities with a population of 2,500 or less. The program excludes the local government areas within the country of Cumberland and those of Liverpool, Penrith, Camden, Campbelltown, Hawkesbury and the Blue Mountains.

### ***Contact***

Anna Menezes  
PO Box N818  
Sydney, NSW, 1220

Regional Programs Unit, Regional Development Division, Department of State and Regional Development, Level 44 Grosvenor Place 225 George Street SYDNEY NSW 1220

Tel: (02) 9228 3111  
Email – [anna.menezes@business.nsw.gov.au](mailto:anna.menezes@business.nsw.gov.au)  
Website – [www.business.nsw.gov.au/index.asp](http://www.business.nsw.gov.au/index.asp)

## **Volunteer Initiated Museums Grant Program**

### ***Purpose:***

Grants are made for amounts of up to \$1000. The purpose of the grants is to provide small community museums with the funds to carry out small projects within the museum, such as professional development, preventive conservation for collections, collections management, employ the services of a consultant, develop an exhibition etc. These grants are not for capital works or office equipment.

### ***Eligibility:***

Applicants must be:

- Volunteer initiated, operated and managed museums
- Be incorporated (or aligned with an organisation that is incorporated such as a council)
- Must have discussed the application with an MGF Regional Services staff member.

### ***Contact***

Keep Australia Beautiful NSW Funding Guide 2007  
Tidy Towns Sustainable Communities Program

Megan Barham  
Museum Development Officer  
Regional Services staff of Museums and Galleries Foundation of NSW  
43 - 51 Cowper Wharf Road Woolloomooloo NSW 2011

Ph: 1800 114 311  
Tel: (02) 9358 1760  
Email: [meganb@mgnsw.org.au](mailto:meganb@mgnsw.org.au)  
Website: [www.mgnsw.org.au](http://www.mgnsw.org.au)

### **Envirofund**

Round 9 for Envirofund will open for applications in February 2007, and will cover the normal range of activities funded by the Envirofund. Register to receive a copy of the Australian Government Envirofund Guide and Application form when it becomes available. You can also view a general guide to the eligible activities and requirement of the programme plus a sample application form. For more details please contact: [www.nht.gov.au](http://www.nht.gov.au) or phone 02 9895 7312, or contact your local CMA staff.

### **National Landcare Programme Community Support Component**

Community Support funds local and regional Landcare activities consistent with priorities in accredited, regional NRM plans and investment strategies. These can include measures to combine production and conservation on farms, improve the skills of NRM managers, promote best management practice and better integrate natural resource management into business and property plans. Applications must be received by COB Monday February 26, 2007. For more information please contact: [www.daffa.gov.au/naturalresources/landcare/national-landcareprogramme/community](http://www.daffa.gov.au/naturalresources/landcare/national-landcareprogramme/community)

### **The Exchange Incentive**

This funding is available to regional groups and researchers for events and activities to be carried out before January 1, 2008. Up to \$5000 is available for successful projects, although applications up to \$10,000 will be considered. The Exchange Incentive fund allows regional practitioners to better manage their natural resources by increasing their access to current knowledge and research on native vegetation, and generating new knowledge through links to relevant researchers and organisations.

For more info please contact: [www.lwa.gov.au](http://www.lwa.gov.au) or call 1300 886 589

### **Community Development and Support Expenditure Scheme**

ClubsNSW, a generous sponsor of Keep Australia Beautiful NSW also facilitates the Community Development and Support Expenditure (CDSE) Scheme. The CDSE scheme is a statewide initiative that recognises clubs' significant financial support for projects and services that contribute to the wellbeing of their communities.

There are two categories of funding prescribed and these categories list a number of different types of projects which are eligible for funding. Category one specifically states that community groups may apply for funding in relation to community education and category two states that funding is made available for tourism promotions. All of this funding is given to projects which do not attract regular forms of funding.

To download an applicant handbook as well as the guidelines, please visit <http://www.clubsnsw.com.au/default.jsp?xcid=306>

## **Further Information**

### **Grants Guide**

The 2007 Australian Green Grants Guide helps landholders, councils and communities and companies find funding for environmental and heritage projects.

This is a one stop guide offering 250 Australian environmental and heritage grants with 50 new grants added since 2006. It provides specific information about each grant and has indexes for applicants to see which grants they are eligible for:

Samples from the guide can be viewed at [www.molinstewart.com.au](http://www.molinstewart.com.au) or contact 02 9891 5399 or [Molino@molinstewart.com.au](mailto:Molino@molinstewart.com.au)

### **Philanthropy Australia**

#### **What is Philanthropy Australia?**

Philanthropy Australia is the national membership body for the philanthropic sector. It promotes and protects the interests of family, private, corporate and community giving within Australia.

Membership is open to family, private, corporate and community trusts and foundations. Philanthropy Australia has more than 130 members, with total assets of more than \$10 billion, who annually distribute tens of millions of dollars to the community, principally in the areas of education, the arts, welfare, health and medical research.

Philanthropy Australia works to improve public understanding and recognition of the relationship between philanthropy and the wellbeing of the community.

Members are part of the philanthropic 'voice' that promotes and protects giving and volunteering. Members are supported by a comprehensive range of [Services](#).

Philanthropy Australia's governing [Council](#) represents the broad sweep of the philanthropic community.

You can download a copy of our Annual Report

Established more than 25 years ago as the Association of Australian Philanthropic Trusts (later the Australian Association of Philanthropy), Philanthropy Australia was incorporated in 1988 and has had a full-time secretariat since 1995. Philanthropy Australia is the peak body for philanthropic trusts and foundations. We provide a range of information products and services for organisations looking for funding.

If you are an individual or organisation seeking funding, please see our website at <http://www.philanthropy.org.au/funding.htm>

If you are an organisation without charitable status, you should be aware that many of the foundations listed in the Australian Directory of Philanthropy are unable to fund organisations that do not have DGR (deductible gift recipient) status from the Australian Taxation Office. There may be some organisations that are applicable to you as well on the [Individuals](#) page.

For charitable organisations, the following information will be useful:

1. Your primary tool for researching funding options is the [Australian Directory of Philanthropy](#)
2. Australian Directory of Philanthropy [Workshops](#) are designed to help grantseekers better understand the philanthropic environment, use the Directory to research prospective funders, and write more effective grant applications.
3. Our experienced staff can review your funding submissions and offer constructive comments and suggestions to increase their clarity and effectiveness.
4. For more information about philanthropy in Australia see our Philanthropy Australia [Publications](#)

### **I am looking for funding. Where do I start?**

For Australian organisations seeking funding, the first step in the grantseeking process is the Australian Directory of Philanthropy. The Directory lists over 200 trusts and foundations that provide funding to community groups throughout Australia. You can find an order form for the Directory on our [Publications page](#). You may also wish to take one of our [grantseeker workshops](#), to subscribe to our [Resource Centre](#), or to take advantage of our [research services](#).

If you are an individual seeking funding for personal study, travel or other purposes, you should be aware that the majority of the foundations listed in the Australian Directory of Philanthropy are legally unable to fund individuals. There are, however, many organisations that are able to provide funding for individuals, including government organisations. You can find links to many of these organisations and to other helpful sites for individuals seeking funding on our [Individuals](#) page.

### **Is my organisation eligible to receive funding from philanthropic trusts or foundations?**

Whether you can receive funding from philanthropic foundations will ultimately depend on the foundation in question, and for this reason you should obtain the guidelines of each foundation before submitting an application. Many Australian foundations are required by law to fund only organisations that are

income tax exempt charities, and in many cases can only fund Deductible Gift Recipients (DGR).

### **What does 'tax deductible' or 'DGR' status mean?**

A tax-deductible recipient (Deductible Gift Recipient, or DGR) is an organisation that is entitled to offer a tax deduction to the donor for donations of \$2 or more. The Australian Taxation Office assigns DGR status in Australia. The [Nonprofit section](#) of the ATO's website has information on requirements and entitlements for DGR status.

### **Where else should I look for funding?**

Other sources for funding include government and corporate sources. Our [Links page](#) has links to many organisations that provide information about funding from other sources.

### **Endorsement process for Deductible Gift Recipients**

#### **The endorsement process for deductible gift recipients (DGRs) - fact sheet**

**Most organisations that wish to receive income tax deductible gifts must now apply to be endorsed.**

**You will receive an application form for DGR endorsement if you answer 'Yes' at question 11 on your application for an Australian Business Number (ABN).**

**If you wish to apply for an ABN, you can request an application form by phoning 13 24 78, or you can obtain one from a newsagent.**

#### ***What is endorsement?***

Endorsement is the new approval process for organisations that wish to be classed as deductible gift recipients. These organisations are required to apply to the Australian Taxation Office (ATO) for DGR status.

#### ***What are the types of endorsement?***

If an organisation as a whole can be endorsed as a DGR, then gifts to the entire organisation will be tax deductible. For example, a public hospital could be endorsed as a DGR.

Alternatively, an organisation may be endorsed for a particular fund, authority or institution that it operates. Only gifts to this part of the organisation will be tax deductible. For example, a school may be endorsed as a DGR in relation to its building fund.

#### ***What are the pre-requisites for endorsement?***

- The applicant must have an Australian Business Number (ABN).
- The applicant must maintain a gift fund.
- The organisation (or the relevant part of the organisation) must:
  - Generally be *in Australia*
  - Come within a gift category set out in the income tax law, and
  - Satisfy any special conditions in the tax law.

If you do not yet have an ABN, you can request an application to register for The New Tax System by phoning **13 24 78**.

Remember to indicate on your ABN application form (at question 11) that you are a DGR or intend to apply for endorsement as a DGR.

***What is a gift fund?***

A gift fund is a special fund that the applicant must maintain to receive all gifts made for the principal purpose of the applicant organisation (or for the principal purpose of the relevant part of the organisation).

The gifts can only be used for the principal purpose of the applicant (or for the relevant part of the applicant organisation).

For further information, see the fact sheet [Gift fund requirements for deductible gift recipients \(DGRs\)](#).

***What does in Australia mean?***

To be *in Australia*, the applicant (or the relevant part of the applicant's organisation) must:

- Be established in and operating in Australia, and
- Have its beneficiaries and purposes in Australia.

Overseas aid funds and public funds on the register of environmental organisations need not meet these criteria.

***Can sub-entities be endorsed?***

Certain non-profit organisations can choose to treat separately identifiable sections of their organisations (non-profit sub-entities) as though they are entities for GST purposes. Sub-entities can have their own ABN.

However, a non-profit sub-entity cannot be endorsed as a DGR in its own right. The parent organisation must apply for endorsement on behalf of the non-profit sub-entity.

***Which ABN should be used on the application?***

The organisation making the application must quote its ABN. This applies even where an applicant is seeking endorsement for a particular fund, authority or institution that it operates, and this part of the organisation has an ABN that is issued to it on the basis that it is a non-profit sub-entity.

For example, if a church applies for endorsement of a sub-entity welfare institution that it operates, it must use its own ABN, even if the institution has a separate ABN for GST purposes.

***What if you have been previously confirmed as gift deductible?***

The ATO will generally process and grant your application without query if it has previously confirmed you as entitled to receive deductible gifts.

To help the ATO do this, the application form asks for your 'DGR number'.

You can find this number on the letter you received from the ATO prior to 1 July 2000 stating that you were gift deductible. It will be a six-digit number or a nine digit number beginning with the numerals 900.

If you have lost the letter or your letter does not give a 'DGR number', write to the ATO and we will notify you of your number.

Organisations mentioned by name in the gift provisions of tax law do not need to be endorsed.

***What if you have not been previously confirmed?***

If you have not previously received ATO confirmation of your gift deductible status, you will be required to satisfy the ATO that you are entitled to be endorsed.

Generally, this will require the provision of constituent documents, accounts, publications and other information.

The process will delay endorsement so you should make an early application.

***When does endorsement commence?***

Your endorsement starts from the date that you nominate on your application for endorsement, though this date cannot be earlier than 1 July 2000.

***What are the consequences of DGR endorsement?***

Donors can claim income tax deductions for most types of gifts they make to a DGR from the date that endorsement starts.

Your entry in the Australian Business Register will be updated to show you are a DGR. You can access the Australian Business Register web site at

[www.business.gov.au](http://www.business.gov.au)

You must notify the ATO if you stop being entitled to DGR endorsement. For example, you would not be entitled to endorsement if you stopped maintaining a gift fund.

When you give receipts for gifts you must include your ABN, your name (or the name of the relevant part of your organisation) and a statement that the receipt is for a gift.

***What notification will you receive?***

The ATO will send you written notification of the outcome of your application, indicating whether you have been endorsed or refused endorsement.

***What if your application is refused?***

If your application for endorsement is refused, you can have the decision reviewed by the ATO. You will need to put your full reasons in writing. If endorsement is refused after the review, you will be advised of further appeal rights.

***What if there are delays in notification?***

You can notify the ATO in writing that you wish to treat your application as having been refused if the ATO has not notified you of a result by the later of:

- The end of the 60th day after you made the application, or
- The end of the 28th day after the last day on which you gave the ATO information that it requested. You can then have this 'refusal' reviewed by the ATO.

***What if you are no longer entitled to endorsement?***

It is your responsibility to advise the ATO if you are no longer entitled to endorsement.

Failure to notify your loss of entitlement may result in prosecution.

### ***Can your endorsement be revoked?***

The ATO may revoke your endorsement if:

- You are not entitled to endorsement
- You have not provided information or a relevant document within the time specified by the ATO, or
- You have improperly issued receipts for gifts made to you.

This revocation will be given in writing and will take effect from a date specified by the ATO.

You have a right to have a revocation reviewed.

### ***Does DGR endorsement affect income tax exemption?***

DGR endorsement is separate from income tax exemption.

DGRs that are charities will need to apply separately for endorsement as an income tax exempt charity (ITEC). DGRs that are not charities should check whether they might be considered as another kind of income tax exempt entity.

### ***Need more information?***

To help you understand your new tax entitlements and obligations and apply for endorsement, you can:

- Phone the business Tax Reform Infoline on **13 24 78**
- Download information from the web site at [www.taxreform.ato.gov.au](http://www.taxreform.ato.gov.au)
- Obtain *A Fax From Tax* on **13 28 60**
- If you have a hearing or speech impairment phone the **National Relay Service** on:
  - Callers with access to TTY or computer, **13 36 77**, or
  - For Speech to Speech relay, **1300 555 727**
- Write to us at PO Box 9935 in your capital city.

Taxpayers who do not speak English and need help from the ATO can phone the Translating and Interpreting Service (TIS) on **13 14 50**.

### ***Guarantee***

Please get help from the ATO or a professional tax practitioner if you need more information on the topic covered by this fact sheet. We regularly revise our publications to take account of changes to the law and you should make sure that this version is the latest.

As part of our commitment to producing accurate publications, a taxpayer will not be subject to penalties if it is demonstrated that a tax claim is based on wrong information contained in this fact sheet. However, interest could be payable (depending on the circumstances of the case).

This information in this publication is current at 6 July 2000.

<http://www.ato.gov.au/>

<http://www.ato.gov.au/content.asp?doc=/content/Businesses/16413.htm>

## **Appendix**

### **FEEDBACK SHEET**

**We would like to know how helpful you find this directory. If you could spare five minutes to fill it in and send back to us, it would be most helpful.**

- 1. What percentage of the material in this book was new to you?**
  
- 2. How useful was this information to you/your group? (please circle)**  
**1. Very useful      2. Somewhat useful      3. Not very useful**
  
- 3. Did you find the information up to date?**
  
- 4. Did you apply for any funding as a result of information in the guide?**
  
- 5. Were you successful in obtaining this funding? If so, could you describe the details of the grants you have received.**
  
- 6. Is the guide in a format which is usable?**
  
- 7. If not, how can we improve it?**

**Thank you for taking the time to answer the questions.**

**Please submit to:**

**Keep Australia Beautiful NSW  
Fax:            02 9633 4402  
Address:    Level 1  
              83 Marion Street  
              Harris Park NSW 2150**